



AVS ENGINEERING COLLEGE



We Create Responsible Engineers

(Approved by AICTE, New Delhi; Affiliated to Anna University, Chennai; Recognized Under 2(f) of UGC Act 1956)

Military Road, Ammapet, Salem - 636 003.

Circular

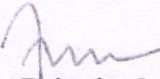
01.08.22

The Third meeting of the Internal Quality Assurance cell will be held on 11.08.22 at 10 a.m. in the conference hall. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our institution.

Agenda

- Faculty Recruitment
- Orientation Programme for the new upcoming batch.
- Placement, Internship and Industrial visit
- NIRF Ranking
- NAAC Accreditation
- IQAC Initiatives.

IQAC Co-ordinator


Principal

Copy to

1. Correspondent
2. All IQAC Members
3. File




Dr. J. SUNDARARAJAN, M.Tech., Ph.D.
PRINCIPAL
AVS Engineering College
Military Road, Ammapet,
SALEM-636 003.



Minutes of the 3rd IQAC Meeting

Venue: Conference Hall

Date: 11.08.22

Presided by: Dr.A.Srinivasan , Principal/Chairperson-IQAC

Internal Quality Assurance Cell (IQAC) -Committee Members

S.No	Representation	Details of Members
1	Management Representative	Shri.K.Senthilkumar, Correspondent
2	Chairperson	Dr.A.Srinivasan, Principal
3	IQAC Coordinator	Dr.R.Viswanathan, Vice - Principal
4	Members from Administration	Mr.V.Samuvel, Administrative Officer
5	Members of Faculty	Dr.D.R.Joshua, Professor / MECH
		Dr.V.Vijayakumar, Professor / CSE
		Dr.P.Umarani, Professor / S&H
		Dr.A.Narendran, Associate Professor / EEE
6	Nominee from Industry	Dr.R.Sundaram Founder and Managing Director, Aerospace Engineers Pvt Ltd., The Salem Aeropark, Salem
7	Alumni Members	Mr.A.Lakshminarayanan, UI / UX Designer, IBM , Chennai
		Mr.S.Tamilselvan, Junior Revenue Inspector, Viluppuram
8	Student Members	R.Naresh Kumar – III ECE S.Nithya–III CSE A.Manikandan– III EEE S.Mahendran – III MECH
9	Local Society Members	Er.S.R.Saravanan FIE., Chairman – IE(I) , Salem

The Principal and Chairperson of IQAC Dr.A.Srinivasan welcomed the members of IQAC.

The following points were discussed in the meeting:

The IQAC Co-ordinator briefed about the action taken for the Previous IQAC meeting conducted on 12.02.22.



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Action Taken

S.no	Description	Remarks
1.	Academic Calendar	The Non-fulfilment and deviation was submitted to IQAC by the Heads of the department.
2.	Teaching learning process - ICT Tools	The faculty members have inculcated the ICT tools in their respective courses.
3.	Academic and Administrative Audit	AAA was conducted and the report is available with IQAC.

Faculty Recruitment

- Faculty requirement for each department for the coming semester was discussed.
- Heads of the department are asked to submit the requirement by 16.8.2022.

Orientation Program

- Orientation schedule for the upcoming new batch have to be submitted to IQAC by 22.8.22.
- Resource person have to be identified and proposals to be submitted by 22.8.22.

Placement, Internship & Industrial Visit:

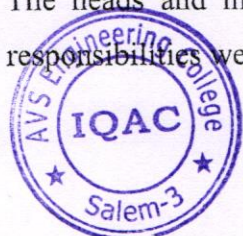
- The IQAC analysed the current status of placements, internships, and industrial visits for students and discussed ways to strengthen industry-academia partnerships to facilitate more opportunities for students.
- The placement co-ordinators for each department has to be nominated/updated if required.
- The performance of the students during placement training were analysed and points were recommended for further improvement.

NIRF Ranking

- The IQAC asked the HOD's to review the NIRF criteria and sub-criteria relevant to their department or area of responsibility as to prepare the documents in accordance with the requirements.

NAAC Accreditation

- The heads and members for various criteria were nominated and their roles and responsibilities were outlined.



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IQAC Initiatives

- The IQAC asked the members to conduct faculty development programmes at regular intervals.
- AAA audit will be conducted in the month of September by External. The IQAC should nominate the external and share the circular by 22.8.22.

Next Meeting:

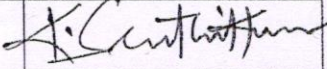
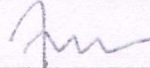
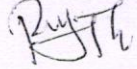


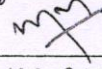
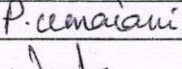
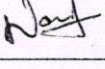
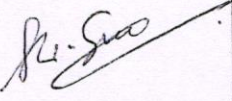
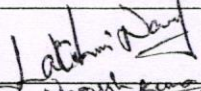
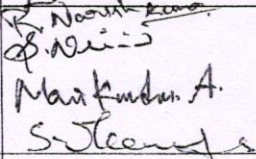
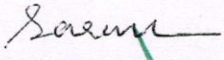
- The next IQAC meeting is scheduled for 10.02.23 at 10 A.M. The agenda will include progress updates on the action items and further planning for upcoming initiatives.

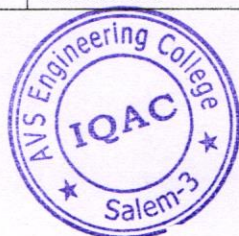
Closure:

- The Chairperson thanked the attendees for their active participation and contributions to the discussions. The meeting was adjourned.

Note: Minutes are subject to review and approval in the next IQAC meeting.

Members Present - IQAC Meeting


S.No	Representation	Details of Members	Signature
1	Management Representative	Shri.K.Senthilkumar, Correspondent	
2	Chairperson	Dr.A.Srinivasan, Principal	
3	IQAC Coordinator	Dr.R.Viswanathan, Vice - Principal	
4	Members from Administration	Mr.V.Samuvel, Administrative Officer	
5	Members of Faculty	Dr.D.R.Joshua, Professor / MECH	
		Dr.V.Vijayakumar, Professor / CSE	
		Dr.P.Umarani, Professor / S&H	
		Dr.A.Narendran, Associate Professor / EEE	
6	Nominee from Industry	Dr.R.Sundaram Founder and Managing Director, Aerospace Engineers Pvt Ltd., The Salem Aeropark, Salem	
7	Alumni Members	Mr.A.Lakshminarayanan, UI / UX Designer, IBM , Chennai	
8	Student Members	R.Naresh Kumar – IV ECE S.Nithya–IV CSE A.Manikandan– IV EEE S.Mahendran – IV MECH	
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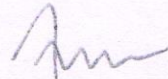


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Members Absent

S.No	Representation	Details of Members
1.	Alumni Members	Mr.S.Tamilselvan, Junior Revenue Inspector, Viluppuram


IQAC Co-ordinator


Chairperson




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Circular

03.02.23

The Fourth meeting of the Internal Quality Assurance cell will be held on 10.02.23 at 10 a.m. in the conference hall. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our institution.

Agenda

- Value added Programs
- Usage of ICT tools.
- NAAC Accreditation
- Academic Calendar
- Research & Development
- Entrepreneurship Development Cell
- Skill based training
- Result Analysis.
- New Course Approval

IQAC Co-ordinator

Principal

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Minutes of the 4th IQAC Meeting

Venue: Conference Hall

Date: 10.02.23

Presided by: Dr.A.Srinivasan , Principal/Chairperson-IQAC

Internal Quality Assurance Cell (IQAC) -Committee Members

S.No	Representation	Details of Members
1	Management Representative	Shri.K.Senthilkumar, Correspondent
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8	Student Members	R.Naresh Kumar – IV ECE S.Nithya–IV CSE A.Manikandan– IV EEE S.Mahendran – IVMECH
9	Local Society Members	Er.S.R.Saravanan FIE., Chairman – IE(I) , Salem

The Principal and chairperson of IQAC Dr.A.Srinivasan welcomed the members of IQAC.

The following points were discussed in the meeting:

The IQAC Co-ordinator briefed about the action taken for the Previous IQAC meeting conducted on 11.08.22.



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Action Taken

S.no	Description	Remarks
1.	Faculty recruitment	Faculty requirement for each department to be completed.
2.	Orientation Programme	Orientation Programme was conducted successfully.
3.	Faculty Development Programme	1.FDP on Effective Communication skills was conducted on 24.01.23

Value added programs

The IQAC asked the HOD's to identify the courses that would bridge the industry gap and uphold the requirements of industry.

Usage of ICT tools

The IQAC insisted the faculty members to get trained on the various ICT tools and asked to conduct a faculty development program on ICT tools for effective teaching methodology.

NAAC Accreditation

The work progress of each criterion was discussed and points were suggested for effective completion.

Academic Calendar

- Heads of Departments (HODs) are requested to submit the Department Academic calendar for the upcoming semester by 24.02.23 to IQAC .
- The IQAC Co-ordinator briefed the key components to be included in the calendar.
 - ✓ Start and end dates of the semester
 - ✓ Class schedules
 - ✓ Examination dates and periods
 - ✓ Holidays and breaks
 - ✓ Submission deadlines for grades and course materials

Research & Development:

- The IQAC emphasized the need to promote research activities among faculty and students and explored avenues for collaboration with research institutions and industry and further discussed measures to encourage publications and participation in conferences.



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Entrepreneurship Development Cell:

- The IQAC explored ways to foster an entrepreneurial mindset among students and also considered organizing workshops, mentorship programs, and startup incubation initiatives.

Skill-Based Training:

- The placement team discussed the need for skill-based training programs for students to enhance employability and identified skill areas in demand and explored potential external trainers or industry collaborations and further explored the possibility of integrating skill-based training into the regular curriculum.

Result Analysis:

- The Chairperson reviewed the academic performance data for the previous semester and also identified trends, areas of improvement, and exceptional performances.
- Discussed measures to enhance student learning outcomes, including targeted interventions.

New Course Approval

- IQAC suggested to introduce new course – B. Tech Information Technology for the upcoming academic year.

Next Meeting:

- The next IQAC meeting is scheduled for 18.08.23 at 10 A.M. The agenda will include progress updates on the action items and further planning for upcoming initiatives.

Closure:

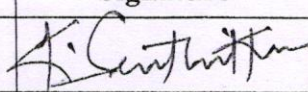
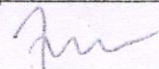
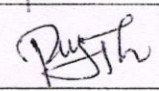


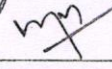
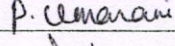
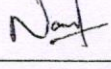
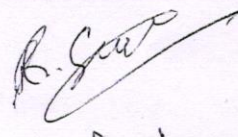
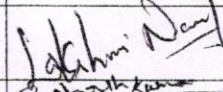
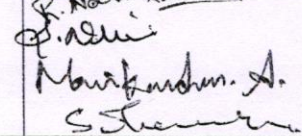
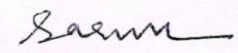
- The Chairperson thanked the attendees for their active participation and contributions to the discussions. The meeting was adjourned.

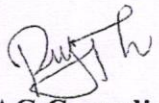
Note: Minutes are subject to review and approval in the next IQAC meeting.

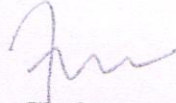


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IQAC Co-ordinator


Chairperson




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